



Internal JOB POSTING



Posting Date:	October 09, 2026
Closing Date:	October 22, 2026
Requisition ID:	2000
Title:	Systems Administrator (REPOST)
Branch:	Support
Service:	Technology Services
Bureau:	IT Infrastructure & Client Services
Salary:	\$120,105 – \$126,132 (Band 8)
Status:	Regular, Full-Time
Openings:	1
Vacancy Type:	This job has been posted to fill a current vacancy
Location:	Headquarters

Position Purpose

The purpose of this position is to implement and maintain all server and storage infrastructure including the analysis, implementation and integration of all domain wide servers and storage of electronic data.

Major Duties & Responsibilities

Configuring and maintaining the hardware and software associated with all servers and storage
Working with the Infrastructure Architect, performing analysis of technologies and solutions and preparing recommendation reports.

Maintaining secure data storage and integrity within the corporate network and/or the corporate network extended into a Cloud Platform.

Troubleshooting user issues including applications, hardware, and network support.

Liaising with the Region's Information Technology staff to evaluate emerging technologies and to coordinate efforts.

Testing all technologies prior to implementation and setup and maintaining development environment.

Obtaining quotes from vendors and preparing Purchase Requisitions.

Assisting in preparing RFPs/Tenders for procurement of servers and storage, and evaluating submissions.

Configuring and maintaining Dell Storage Area Networks, which is used as the primary storage for both Versadex Computer Aided Dispatch (CAD), Records Management Systems (RMS) and Mobile Workstations (MWS).

Maintaining secure data storage and integrity within the corporate and cloud network.

Configuring and maintaining the server and storage hardware.

Testing all technologies prior to implementation in a development environment.

Maintaining and editing Microsoft Active Directory database infrastructure.

Mobile Device Management administration for Android and IOS devices.

Producing and maintaining clear and reliable documentation for all network server and storage devices in a physical or virtual environment.

Responsible for the backup and restoration of all data that resides on the YRP network.

Monitoring log files on all server and storage devices.

Creating scripts that automate the gathering or changing of information across systems to increase overall efficiency.

Responsible for the approval, testing and deployment of Microsoft patches to servers.

Maintain appropriate firmware levels on all storage devices.

Maintaining Fire Computer Aided Dispatch (CAD) messaging.
Performing Stand-by duties as scheduled that requires a full understanding of all critical applications including Fire Department's CAD.

Education, Licensing & Certifications

Successful completion of a post-secondary diploma in Computer Science or a related field.

Experience

Minimum of three (3) years of experience in Microsoft Windows Server technologies, design and implementation of network topologies, networking with TCP/IP and an understanding of Firewall/VPN technologies.

Skills

Windows Server Hybrid Administrator Associate from Microsoft or VMware VCP Certification preferred.
Cloud Administrator certification for public cloud is an asset.
Strong understanding of Storage Area Networking (SAN).
Manage cloud service platforms such as Azure, G Suite and Office 365.
Formal education in the administration of a Microsoft Windows Server /2016/2019/2022/2025, Network, Virtualization software, SAN Storage and VPN Technologies.
Knowledge of Windows, Microsoft Exchange, Storage, Routing, Firewall/VPN Technology, PowerShell scripting, various software and hardware.
Advanced computer skills on all desktop applications supported by York Regional Police.
Microsoft Exchange design, configuration and administration.
Understanding of Tender and RFP process, as well as YRP Purchasing by-law.
Valid Class "G" Driver License.

How To Apply

Members must submit their application directly to the posting on the Careers section through the SuccessFactors Dashboard by the closing date in order to be considered for this opportunity as an internal applicant.
Please include a personal email address on your resume to ensure you receive all notifications regarding the recruitment process.
Questions regarding this position should be directed to Kristine Ockwell #5791, Supervisor – Civilian Recruiting Unit.

York Regional Police has implemented a Hybrid Remote Work option that is offered to various positions in the organization. Further detail can be discussed during the recruitment process.

Please note this is an internal job posting, no external applications will be considered at this time. In accordance with Article 35 of the Civilian Working Agreement, all resumes must be received by the closing date. Resumes received after this date will be considered external candidates.

York Regional Police is committed to fairness and equity in our recruitment and selection process, and in building and retaining a talented and diverse workforce representative of the community we serve. All York Regional Police employment policies and procedures are intended to be non-discriminatory and barrier-free, in accordance with the Accessibility for Ontarians with Disabilities Act, 2005.

Accommodations for applicants with disabilities are available upon request during recruitment processes and throughout employment. Should you require an accommodation during the recruitment and selection process, including accessible formats and communication supports, please contact talent@yrp.ca.

VISION-INSPIRED

MISSION-FOCUSED

VALUES-DRIVEN